



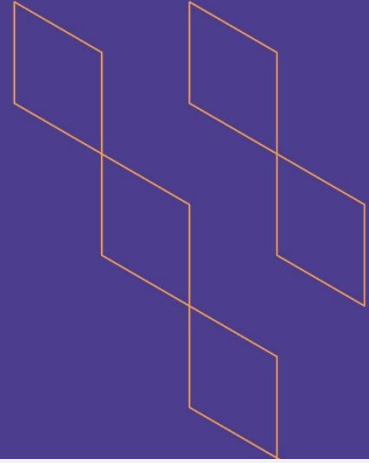
Course Specification





T-104
2022

Course Specification



Course Title: Graduation Project 1
Course Code: HRM 496
Program: Bachelor
Department: Human Resource Management
College: Business Administration, Al Kharj
Institution: Prince Sattam Bin Abdulaziz University , Al Kharj
Version: 2022-23
Last Revision Date: 21/03/2023



Table of Contents:

Content	Page
A. General Information about the course	3
1. Teaching mode (mark all that apply)	3
2. Contact Hours (based on the academic semester)	3
B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods	4
C. Course Content	5
D. Student Assessment Activities	6
E. Learning Resources and Facilities	6
1. References and Learning Resources	6
2. Required Facilities and Equipment	6
F. Assessment of Course Quality	7
G. Specification Approval Data	9



A. General information about the course:

Course Identification	
1. Credit hours:	
2. Course type	
a.	University <input checked="" type="checkbox"/> College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Track <input type="checkbox"/> Others <input type="checkbox"/>
b.	Required <input type="checkbox"/> Elective <input type="checkbox"/>
3. Level/year at which this course is offered:	9 th Trimester
4. Course general Description 2 credit hours	
5. Pre-requirements for this course (if any): HRM 221, HRM 223, HRM 300 AND HRM 302	
6. Co- requirements for this course (if any): Not applicable	
7. Course Main Objective(s)	

1. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1.	Traditional classroom	44	100
2.	E-learning		
3.	Hybrid <ul style="list-style-type: none"> • Traditional classroom • E-learning 		
4.	Distance learning		

2. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	44
5.	Others (specify)	





Total	44
-------	----

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Outline the entire research process including: formulating research questions / hypothesis; sampling (probability and non-probability); measurement (surveys, scaling, qualitative, and quantitative); research design (descriptive; correlational, experimental and quasi-experimental); data analysis; and, writing the research paper.			
1.2	Define the major theoretical and philosophical underpinnings of research including: the idea of validity in research; reliability of measures; and ethics.			
1.3	Recognize and record the designed to be different from the many typical commercially-available research methods texts			
1.4	Write an informal, conversational style to engage both the newcomers and the more experienced students of research.			



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
2.0	Skills			
2.1	Explain and compare the design projects in design courses that promote critical thinking and ability to seek solutions.			
2.2	Evaluate a capstone senior level propose course to enable students to have an integrated plan experience.			
3.0	Values:			
3.1	Demonstrate the ethical and professional issues involving values and moral judgments in ways that are sensitive to others and consistent with underlying values and relevant to professional regulations of perform.			

C. Course Content

No	List of Topics	Contact Hours
1.	Choose your area of research	2
2.	On the basis of Research Interest, select your appropriate Mentor	2
3.	Select the Title of Project	3
4.	Introduction related to the Project	4
5.	Literature Review	3
6.	Prepare the brief project description, plan and objectives	4





7	Submit the Research proposal and make the presentation	4
Total		22

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Choose Area of Research	1	5
2.	Select Appropriate Title of Project	2	5
3.	Introduction related to topic	2	5
4.	Literature Review	2	10
5	Project brief description, plan and objectives	1	5
6	Submission of Research Proposal	2	20
7	Presentation	Week 11	50

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Research Methodology methods and techniques , CR. Kothari, New age International Publisher
Supportive References	Any book which is related to Research Methodology/Fundamentals of Statistical/ Software Program such as SPSS.
Electronic Materials	As per the Supervisor instruction and online referred Journals, Periodicals, Magazine and website like JGATE and Wikipedia.
Other Learning Materials	Softwares like SPSS, E-views, Mathematic, Math Type and BROWSE data base

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Indicate requirements for the course including size of classrooms and laboratories (i.e. number of seats in classrooms and laboratories, extent of computer access etc.)



Items	Resources
Technology equipment (projector, smart board, software)	(AV, data show, Smart Board, software, etc.) Computer with internet connection and unique data sets for each student as per the class
Other equipment (depending on the nature of the specialty)	

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
1. Strategies for Obtaining Student Feedback on Effectiveness of Teaching	Students Feedback through survey:	At the end of each academic semester, students' feedback is taken. A survey form entitled, Course Evaluation Survey (CES) provided by NCAAA is administered by Quality & Development Unit regularly using the Survey Monkey portal. In the CES, Q.No.5 to Q.No.9 reflects the students' opinion on the effectiveness of teaching. Further, students can also provide their feedback on the effectiveness of teaching using the open ended questions given at the end of CES.
2. Other Strategies for Evaluation of Teaching by the Program/Department Instructor	# Peer-Observation: # Self-Assessment:	1. A senior faculty from the college/department nominated by DC visits the class and observes at least 2-3 classes during the entire semester. Peer observer provides his feedback on a template provided by Deanship of Development & Quality viz. class observation form for developing the



Assessment Areas/Issues	Assessor	Assessment Methods
		<p>teaching learning process.</p> <p>2. At the end of each semester, the course instructor self-reflects his experiences during the semester and prepares the course report, which is discussed at the DC/CC for further improvement.</p>
3. Processes for Improvement of Teaching.	<p># Conduct of workshop on Teaching Methodology: # Periodical Review of the Teaching Strategies:</p>	<p>1. Each academic year Deanship of Development & Quality conducts various workshops on teaching methodologies and tools and faculty are nominated to attend these workshops</p> <p>2. The Department council periodically reviews the teaching strategies of individual faculty members mentioned in course specifications and suggest measures for Improvement of Teaching.</p>
4. Processes for Verifying Standards of Student Achievement (e.g. check marking by an independent member teaching staff of a sample of student work, periodic exchange and remarking of tests or a sample of assignments with staff at another institution)	<p># In-house check marking of final Assessment Sheets # External Experts Independent verification and opinion: # Maintaining the Course Portfolio:</p>	<p>1. Check marking by an independent member of teaching staff of a sample of student work</p> <p>2. Department randomly select the samples of students' work (Exam answer sheets, home assignments etc.) from the faculty course portfolio and send it to the external evaluators</p>





Assessment Areas/Issues	Assessor	Assessment Methods
		already identified by each department Each semester updating the course portfolio by providing samples of all kind of assessment .

Assessor (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

G. Specification Approval Data

COUNCIL /COMMITTEE	
REFERENCE NO.	
DATE	21/03/2023

