



Course Specifications

Course Title:	Graduation Project I
Course Code:	FIN 496
Program:	BSBA (Finance)
Department:	Finance
College:	Business Administration
Institution:	Prince Sattam bin Abdulaziz University, Al-Kharj

Table of Contents

A. Course Identification	3
6. Mode of Instruction (mark all that apply)	3
B. Course Objectives and Learning Outcomes	3
1. Course Description	3
2. Course Main Objective.....	3
3. Course Learning Outcomes	4
C. Course Content	4
D. Teaching and Assessment	5
1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods	5
2. Assessment Tasks for Students	5
E. Student Academic Counseling and Support	6
F. Learning Resources and Facilities	6
1. Learning Resources	6
2. Facilities Required.....	6
G. Course Quality Evaluation	7
H. Specification Approval Data	8

A. Course Identification

1. Credit hours: 3
2. Course type
a. University <input type="checkbox"/> College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Others <input type="checkbox"/>
b. Required <input checked="" type="checkbox"/> Elective <input type="checkbox"/>
3. Level/year at which this course is offered: Fourth year, seventh semester
4. Pre-requisites for this course (if any): 12 Credit Hours of FIN Courses
5. Co-requisites for this course (if any): N/A

6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom		
2	Blended	6	20
3	E-learning	12	40
4	Distance learning		
5	Other	12	40

7. Contact Hours (based on academic semester)

No	Activity	Contact Hours
1	Lecture	6
2	Laboratory/Studio	
3	Tutorial	12
4	Others (specify)	12
	Total	30

B. Course Objectives and Learning Outcomes

1. Course Description

This course is the first of two courses that cover the graduation project. In this course, the student selects one of four project alternatives under the supervision of a faculty member, and then prepares a thorough proposal. These alternatives are: (1) an invention/design, (2) a research paper, (3) a research project, and (4) an internship of at least 100 clock hours in a setting relevant to the major.

2. Course Main Objective

The course is aim to connect what students is learned with workplace in the labor market throw research process starting from identifying the problem until giving the results and recommendations.

3. Course Learning Outcomes

CLOs		Aligned PLOs
1	Knowledge and Understanding	
1.1	Capture students' interest and provoke serious thinking as the students acquire and apply new knowledge in a problem-solving context.	
1.2	Work with students to frame worthwhile questions, structuring meaningful tasks.	
2	Skills:	
2.1	Coach both knowledge development and social skills.	
2.2	Assess what students have learned from the experience.	
2.3	Help prepare students for the thinking and collaboration skills required in the workplace.	
3	Values:	
3.1	Create opportunities for groups of students to investigate meaningful questions that require them to gather information and think critically.	

C. Course Content

No	List of Topics	Contact Hours
1	Orientation workshop on 'how to make a research proposal' organized by the department	2 Hours
2	Choosing the topic	4 Hours
3	Conceptual framework	8 Hours
4	Objectives/hypothesis and methodology	8 Hours
5	Submit the Research proposal	8 Hours
Total		30 Hours

D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	Knowledge and Understanding		
1.1	Describe the need and importance of research.	<ul style="list-style-type: none"> • Lecture • Small group assignments • Projects 	<ul style="list-style-type: none"> • Presentations • Report • Attendance record
1.2	State the basic terms and concepts of research methodology.		
1.3	Outline the basic methodology of research.		
2.0	Skills		
2.1	Write the conceptual framework.	<ul style="list-style-type: none"> • Projects • Case studies • Lab work 	<ul style="list-style-type: none"> • Presentation • Report • Attendance record
2.2	Develop of hypothesis of the work.		
3.0	Values		

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
3.1	n/a		
3.2			

2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
	A. Written Work Skills Evaluation (60%)		15%
1	Content & Accuracy	4 th	15%
2	Methodology	6 th	15%
3	Presentation/Language	8 th	15%
4	Analysis & Conclusion	11 th	15%
	B. Oral Presentation Skills Evaluation (40%)		
1	Involvement & Logic	12 th	10%
2	Content & Presentation	12 th	10%
3	Questions Handling	12 th	10%
4	Language	12 th	10%

*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Student Academic Counselling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice:

CBAK faculty is available for their students for 6 office hours per week where students can set up appointments. In addition to these office hours, faculty can be contacted through e-mail and telephone. Also, additional time can be made available for individual student consultations and academic advice, etc. upon request by student(s) online through Zoom meeting

F. Learning Resources and Facilities

1. Learning Resources

Textbooks <i>You are not required to buy any of these books</i>	Uma Sekaran and Roger Bougie (2013). Research Methods for Business: A Skill Building Approach, 6th edition, Wiley Publishers. (Global Edition)
Essential References Materials	Any other books which are related to Research Methodology/Statistical/Program required for each individual project etc. Journals in the areas of respective research for each individual project etc.
Electronic Materials	Data.worldbank.org/data-catalog/world-development-indicators www.imf.org/en/data cid.econ.usdavis.edu/pwt.html
Other Learning Materials	Softwares like SPSS, E-views, Mathematica and MathType

2. Facilities Required

Item	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	Lecture Halls Business centre for conducting workshop and student presentation Computer Laboratory
Technology Resources (AV, data show, Smart Board, software, etc.)	Computer with internet connection and unique data sets for each students depending on the students
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	n/a

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
At the end of each academic semester, students' feedback is taken. A survey form entitled; Course Evaluation Survey (CES) provided by NCAAA is administered by Quality & Development Unit regularly using the Survey Monkey portal. In the CES, Q.No.5 to Q.No.9 reflects the students' opinion on the effectiveness of teaching. Further, students can also provide their feedback on the effectiveness of teaching using the open-ended questions given at the end of CES.	Students	Questionnaire
A senior faculty from the college/department nominated by DC visits the class and observes at least 2-3 classes during the entire semester. Peer observer provides his feedback on a template provided by Deanship of Development & Quality viz. class observation form for developing the teaching learning process.	HOD and some senior faculty	Peer review form
At the end of each semester, the course instructor self-reflects his experiences	HOD	Quality of CR

Evaluation Areas/Issues	Evaluators	Evaluation Methods
during the semester and prepares the course report, which is discussed at the DC/CC for further improvement.		

Evaluation areas (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

H. Specification Approval Data

Council / Committee	Departmental Council
Reference No.	
Date	Oct 2022